

Chautauqua-Cattaraugus Library System  
Board of Trustees Meeting October 12, 2022  
Harbor Hotel, Celoron 5:15 PM  
Minutes

Attendance: Barb Kittle, Don Watkins, Paul Benson, Ned Lindstrom, Don Butler, Reed McElfresh, Sandy Blood, and Jan Dekoff

Absent: Nancy Padak

Guest: None

#### Agenda

1. Meeting called to order. Barb called the meeting to order at 5:15 PM
2. Public comment (3-minute limit per person): none
3. Consent Agenda: consent agenda items are considered to be routine and are acted on with one motion. Don/Sandy moved approval of consent agenda. Passed Unanimously
  - a. Changes or additions to agenda Don B./Ned
  - b. Approval of minutes of previous meeting Don B./Ned
4. Treasurer's Report:
  - Bank Interest is up
  - The State funding is caught up
  - Prison funds are being spent
  - Over budget on Hardware line because new copy machine came in. This was an anticipated expense.
  - No major change to investments
  - Motion to accept Treasurer's report Reed/ Don W. Passed unanimously.
5. Old Business
  - a. New Board Member: Cattaraugus County
  - b. Construction fund request update a \$5000 increase to Delevan. Motion to retro actively accept directors' proposal for the increase of \$5000 for the Delevan Yorkshire public library's construction grant. Motion Don W/Paul. Passed unanimously.
6. New Business
  - a. 2021 audit/990. Motion to accept Paul/Don B. Passed unanimously.
7. Director's Report:
  - a. Report on System activities – Janice Dekoff
    - Submitted the construction grant applications for 2022-2023
    - Working on the 2023 budget – 10% increase on Health insurance
    - Visiting boards to get to know the trustees
    - CCLS helped Lakewood to reopen

- Sexual Harassment forms need to be sent in
- Delivery truck is in Buffalo should be here soon will be selling old truck.

Meeting adjourned at 5:40 PM. Don B./ Don W. moved adjournment. Passed unanimously.

Date of next meeting: Wednesday December 14, 2022 – 6:00 PM, Randolph Library