

Chautauqua/ Cattaraugus Library System

Annual Business Meeting

Virtual/ Prendergast Library

October 13, 2021 4:00PM

Business Meeting Minutes

1. Meeting called to order: President Barb Kittle called the meeting to order at 4:01. She welcomed members to the meeting.
2. Election of Chairman and Secretary: Reed/Evon moved Barb Kittle and Nancy Padak as Chairperson and Secretary. Passed unanimously.
3. Roll Call was conducted.
4. Minutes of Previous Meeting: Scott Ekstrom/ Rhonda Thompson moved acceptance of meeting from 2020. Motion carried.
5. Treasurer's Report: Jan Dekoff summarized the 2020-2021 financial report. 20% of our state aid held back in 2020 but refunded in 2021. Aid from the counties has been flat. Handout details other financial revenue issues. Expenditures were also explained— personnel changes and truck purchase, in chief. System is in sound financial shape.
6. Report of Nominating Committee
 - a. Proposed Slate of Officers:
 - President—Barb Kittle
 - Vice-President—Don Watkins
 - Treasurer—Reed McElfresh
 - Secretary—Nancy Padak

No nominations from floor. Tabetha Butler/ Michele La Voie moved approval of slate of officers. Motion passed unanimously.
7. Election of System Trustees—Reed McElfresh and Ned Lindstrom need to be elected to 5-year terms to begin in January. Paul Benson/ Evon Lloyd moved election. Passed unanimously. Evon Lloyd is retiring and is leaving the Board. Consequently, we will be short two Cattaraugus County trustees. Barb requested that Cattaraugus County directors help us recruit Board members.
8. Old Business: none
9. New Business: 2021-2022 Construction Grant Applications: 9 libraries applied; all applications have been submitted to NYS. Jan provided brief summaries of projects. Barb noted that we did

not allocate all our \$\$ this year. She encouraged all member libraries to plan projects for next year.

10. System Director's Report: Jan reported that 2021 has been better than 2020 but still challenging. DLD has been monitoring open library status; CCLS libraries all meet minimum standards for open hours. 2021 has been a year of planning (Strategic Plan-- -surveys, focus groups, meetings. Plan has been submitted to state for its approval; Co-central plan—formulated a committee to provide guidance for \$\$ expenditure; Materials collection—especially nonfiction—to improve overall collection; IT committee—IT policies and standards; social responsibility task force. Projects should help all CCLS libraries.)

Trainings- annual report, trustee, CCLS (Megan) and Pioneer partnering for a variety of trainings. Trustee handbook book club begins 10/19. 1980 children participated in summer reading program.

Jan summarized activity for some of the current construction grants. Other grants—adult literacy, high school yearbooks digitized; 14 outreach grants awarded.

Barb requested comments from the floor.

11. Adjournment: Meeting was adjourned at 4:40 (Paul Benson/ Don Watkins moved adjournment.)