

Chautauqua/ Cattaraugus Library System

Annual Business Meeting

Virtual/ Prendergast Library

October 14, 2020 4:00PM

Business Meeting Agenda

1. President Barb Kittle called the meeting to order at 4:02.
2. Election of Chairperson and Secretary. Don Butler (Ashville)/ Linda Edstrom (Olean) moved to appoint Barb Kittle as Chairperson and Nancy Padak as Secretary. Passed unanimously.
3. Roll Call of libraries attending
4. Minutes of Previous Meeting. Motion to accept Rhonda Thompson (Ripley) / Rob Lanza (Ellicottville). Passed unanimously.
5. Treasurer's Report: Jan shared financial report for 2019 and 2020. Cuts (\$57,000) in state aid were addressed. 2020 budget currently reflects \$218,000 less in state and local support. PPP award, \$132,000, has not yet been added to income. CCLS currently has a budget freeze; only necessary expenses are authorized. Draft budget for 2021, not yet approved, also includes a cut of \$108,000. Jan noted that we won't know about state funding until spring, but she is planning for a flat contribution. Jan reported that the Board is on track with budget changes. Q: Are we using reserves? A: No, but probably will for 2021.
6. Report of Nominating Committee. Proposed Slate of Officers:
 - President—Barb Kittle
 - Vice-President—Don Watkins
 - Treasurer—Paul Benson
 - Secretary—Nancy PadakMotion to approve slate: Don Butler (Ashville)/ Paul Benson. Passed unanimously.
7. Election of System Trustees
 - a. Nomination of Reed McElfresh (Olean) to serve a one-year term
 - b. Nomination of Evon Lloyd (Gowanda) to serve a full five-year term
 - c. Nomination of XXXX to serve a full five-year termPassed unanimously.
8. Old Business: none

9. New Business: 2020-2021 Construction Grant Applications: Last year, the following libraries received Construction Grant Funding, which should be coming soon: Fredonia, Dunkirk, Ellicottville, Fluvanna, Hazeltine, Prendergast, Kennedy, Mary Seymour, Little Valley, Minerva, Patterson, Ripley, Salamanca. The following libraries were awarded Construction Grants for 2021 —Dunkirk, Myers/Frewsburg, Patterson, Ripley, and Sinclairville.
10. System Director's Report: Jan commended directors/managers/staff/ trustees for hard work and dedication to support patrons and communities during the COVID crisis. Almost all libraries are open and providing some level of service. Directors were advised to review their safety plans. The Chat Reference project started from ground up. Anyone interested in taking a shift, contact Megan. Jan provided brief summaries of major staff accomplishments. Ellington Library temporarily closed due to COVID concerns.
11. Adjournment: meeting adjourned at 4:40.