



How to place a bulk hold for a Book Club

1. If you haven't already done so, change the category on the Book Club patron card to **Book Club Patron**.

Library use Edit	
Card number:	118800 [REDACTED]
Borrowernumber:	330307
Category:	Book Club Patron (BOOKCLUB)
Registration date:	11/26/2018
Renewal date:	05/07/2019
Expiration date:	05/07/2020
Library:	Chautauqua-Cattaraugus Library System
Privacy Pref:	Default

2. Search for the title and then **click the title** when you find it.
3. Click **Place hold**.

Home > Catalog > Details for *One for the money /*

Results	+ New	Edit	Save	Add to	Print	Place hold
←	→	One for the money / Janet Evanovich.				
By: Evanovich, Janet.						
Material type: Book						
Series: Stephanie Plum:						
Publisher: New York : Scribner's, [1994]						
Copyright date: ©1994						



4. Search for the Book Club patron.

Place a hold on *One for the money* /

Patron:
Enter patron card number or partial name:

test patron

Patron, Test (118800 [REDACTED] Anywhere St Jamestown 14701

5. Leave the **Hold next available item box** checked, enter the number of copies you need in the **Holds to place (count)** box and click **Place hold**.

Place a hold on *One for the money* /

Hold details

Patron: Test Patron (118800 [REDACTED])

Estimated priority: 1

Notes:

Pickup at: Chautauqua-Cattaraugus Library System ▾

Hold expires on date:

Hold next available item

Holds to place (count)

Place a hold on a specific item

Showing 1 to 20 of 20 **Search:**