

**Employee Emergency Information Sheet:**

Employee Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**Who to Contact in Case of Emergency:**

**Contact # 1**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Relationship to You: \_\_\_\_\_

**Contact # 2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Relationship to You: \_\_\_\_\_

**Comments:** *(Include any medical or personal information you want an emergency provider to know.)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In the event of an emergency I authorize

Library to notify the emergency contacts I have listed

above.

Employee Signature

Date

\_\_\_\_\_

\_\_\_\_\_