

StoryWalk Instructions



Delevalle-Yorkshire Public Library – Summer 2016

SETUP

Instructions for mounting StoryWalk boards:

1. Plan the layout of the posts around the space. Plan for the StoryWalk with the largest number of posts that you will be using.
2. Mount posts in the ground using the post driver. The concave side of the post is the front so that the story panel will lay flat against the wider edges.
3. Loosen the wing nuts.
4. Slide the bottom of the panel under the lower washer and the top under the upper washer at the notch in the panel (the notch should go around the bolt). Remove the upper bolt, washer and wingnut to fit the panel in place.
5. Snug the wing nuts into place but not tight enough to crush the panel.



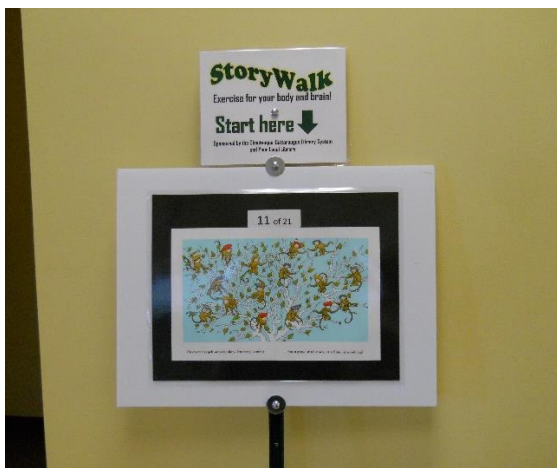
Bottom – front of panel



Top – front of panel

Attaching the *Start Here* and *Start at Other End* signs

1. Attach signs to the top of the first and last posts with the bolt, washer and wing nut. Place the washer on the back of the sign.
2. Slip the bottom edge behind the washer at the top of the panel.



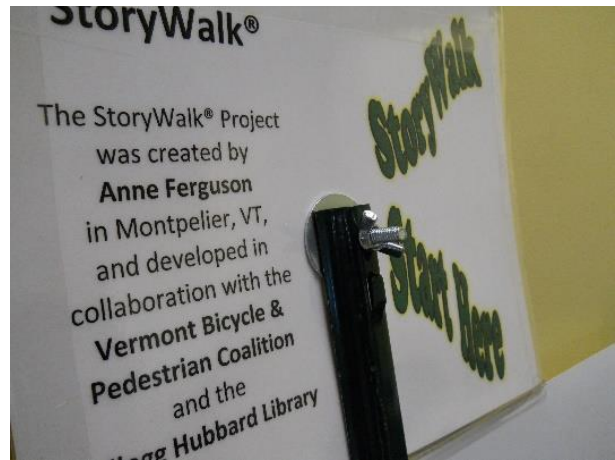
front



back



front



back

Mounting the Pamphlet Holder: if you want promo materials from your library to be available

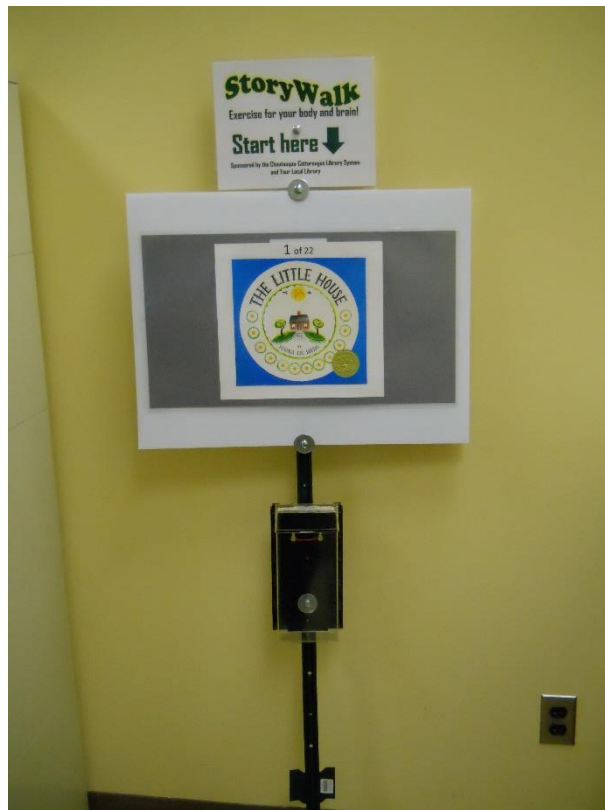
1. Mount the pamphlet holder below the story panel on the first (or last) post.
2. Use the wire to attach the holder to the post at the top. Wind it around the wing nut at the bottom when tightened to secure the ends of the wire.
3. Screw the bolt, washer, and wing nut into the bottom hole of the pamphlet holder and into the post.



front



back



Completed assembly of first panel post (drive into the ground first)

Please keep the Velcro straps in a secure place to use when returning the panels and posts.

PACKING & TRANSPORTING

Transporting StoryWalk panels:

1. When bundling the story panels, make sure a blank side of a panel faces the outward on each side of the bundle so that no pages are loosened or damaged in transport.
2. Use the long Velcro strap to go around the panels and the short Velcro strap to create a handle. Please leave the handles attached to the straps.
3. Wrap the Velcro snugly around the panels with the handle at the top.



Transporting StoryWalk posts:

1. Tighten the bolts, washers, and wing nuts on the poles to prevent loss.
2. Group no more than 12 posts together. *Please brush off excess dirt and grass.*
3. Bind tightly on each end by wrapping the Velcro strap around the posts multiple times. At the top end, wrap the strap above the lower bolt and washer, at the bottom, below the fins.
4. Slide each end of the handle strap under the bound end straps with at least 8" of strap to fold back on itself. Fold up and twist the Velcro to attach to itself on one end. Pull the other end snug and fold over at least 8" there as well.

